

# Minutes of Board Meeting

08.12.08 Sarah Whelan's House

Present: Sarah, Luisa, Sheila, Meeghan, Tom, Earlla, Laurie, Zeeke

Regrets: Brenda, Karen, Mike, Judy

Absent: Todd

1. **Agenda approval** – Moved: Luisa Seconded: Sarah Approved.
2. **Minutes amended** – Moved: Laurie Seconded: Zeeke Approved.
3. **Treasurer's report**  
Meeghan reported current balances:
4. **Wrap-up Report - Beauty & the Beast**  
Meeghan: We don't quite have the numbers from everyone, but should soon. We are also waiting on final numbers from the River Run Centre. Laurie mentioned that it was a really, really... really good show.
5. **Show Report – Blood Brothers**  
Luisa: We don't have a musical director anymore (money disputes) which also means that we don't have anyone to play for auditions. Matt doesn't want anyone to bring their own accompanist or a CD or similar. We have \$150 to pay for an audition accompanist. Laurie may be available to be musical director. The team wants to know when scripts will be in for callbacks. Earlla is interested in designing the set. They will be projecting video which will be expensive. The team will need to look at their budget re tech stuff (projector, sound effects, tech time, etc). Sheila Todd has been asked to be ASM but she hasn't committed yet. If she doesn't do sound Zeeke may. We need to know whether Henry is interested in set building. Facilities has been approached to find build space.
6. **Show Report – Tommy**  
Luisa: There is concern about the time needed to set up the sound. It is thought that it could be the fault of the technicians. That's it for now.
7. **Committee Introduction & Updates**
  - a. **Artistic Direction** - Tom: no major decision making, went through show reports. The plan is to summarize them. There was some discussion about the mandate of the committee & their role in finding production team members. That responsibility will be back at board level.
  - b. **Resource Development** – Tom: they had a meeting, Tom ate dinner. Tom did a presentation for The Retired Teachers. They accepted our presentation & will forward the grant application on to Toronto. We'll hear sometime in April probably. It's all about the music. It's worth \$4000 & we're hopeful. We're also supposed to be getting \$500 through SunLife (thanks to Michele DiTomasso).
  - c. **Membership & Communications** – Meeghan: we met last week & now we're working on trying to get set up for auditions. Our plan is to take info that is usually handwritten on audition forms & pre-printing them on

the forms. We'll bring them to auditions where they'll be signed. This should go live Dec 15. We need 1000 business cards for auditions; Meeghan says Tom can have free reign. T-shirts will be available at auditions for viewing. We need to look into the copyright for the logo. We also discussed the Gala & how well it went (& we made \$).

- d. **Facilities** – Tom: they haven't had a meeting, but they have secured Crimea St for the auditions & rehearsals. We don't yet have confirmation on rehearsal dates. In the budget we have \$1000 for Spring show rehearsal space. Apparently Crimea will cost only \$150. We may have some leeway in the budget! Laurie: There's a new community facility at 60 Carden Street that just opened this week. It's about \$50 per use. They can do last-minute things. We haven't seen it yet, but James Gordon may be one of the contacts.

**8. Other Business**

Meeghan: Board Membership / lack of participation of the members. Tom mentioned that it's time to discuss striking the director search committee. It's supposed to be headed by the VP. We need a re-energization of what goes on here – we need to look for new board members. Many of us will not be back or at least will be changing roles. Tom will not be willing to be President next year. Sheila is also stepping down. Meeghan will stay on as so many others will be going in order to keep some experience on the Board. We need to let the membership know what they can look forward to on the Board. We should all bring a buddy to the board meetings as a possible future member. We need to keep in mind the skill sets needed. Joint presidencies have occurred in the past.

Tom is supposed to be meeting with Colleen at the River Run Centre & is looking for input on what they could do better for us. Meeghan suggested information exchange could be easier except for a few people (Jill in particular) who were very helpful. It would be easier if there were one person to contact. Tom wants to know what the deal is with the information we needed to put into the programme.

- 9. New phone numbers: Earlla: 820-0153, Laurie: 400-1039
- 10. Blanket approval of all of the above – Moved: Zeeke Seconded: Meeghan Approved.
- 11. Date of Next Meeting – **Monday, Jan 12 at Laurie's: 342 West Acres Drive**
- 12. Adjournment - - Moved: Sheila Seconded: Tom Approved.

**Action List**

Business cards	Tom	
Bring a Buddy	everyone	
Tech costs	Luisa	
Audition Form online	Tom & Sheila	
Audition notice to	Sheila	

membership		
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